

BARABOO COMMUNITY DEVELOPMENT AUTHORITY

101 South Blvd., Baraboo WI 53913
TEL. 608-356-4822 FAX 608-356-3415

Carolyn Wastlund, Chair
Joan Fordham, Vice Chair
Stuart Koehler, Treasurer

Cliff Bobholz
Heather Kierzek
Joel Petty
Dean Skare

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

Agenda for the Monthly Meeting of the Board of Commissioners of the Baraboo CDA

Tuesday, May 7, 2019 7:00 PM

Community Room, Corson Square Apartments, 920 10th St., Baraboo WI 53913

- | | |
|--|----------|
| I. <u>Call to Order</u> | Wastlund |
| II. <u>Roll Call</u> | Cannon |
| III. <u>Note Compliance with the Open Meeting Law</u> | Wastlund |
| IV. <u>Approval of Agenda</u> | Action |
| V. <u>Approval of Minutes</u>
1. Meeting of April 2, 2019 | Action |
| VI. <u>Announcement of Public Events</u> | |
| VII. <u>Public Comment</u>
No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time. | |
| VIII. <u>Appeal of Application Denial</u>
1. Lease Termination Appeal Hearing
a) CLOSED SESSION: The Chair will announce that the Board will go into Closed Session according to §19.85(0), considering financial, medical, social or personal histories ... of specific persons ... which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories ... or involved in such problems or investigations (appeal hearing regarding denial of application for Kayla Topper).
b) OPEN SESSION: The Chair will announce that the Board will return to Open Session as per §19.85(2), Wis. Stat., to address any business that may be the result of discussions conducted in | |

Closed Session.

- c) **CLOSED SESSION:** The Chair will announce that the Board will go into Closed Session according to §19.85(1)(a), Wis. Stat., deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governing body (the Board will deliberate concerning the hearing for Kayla Topper).

OPEN SESSION: The Chair will announce that the Board will return to Open Session as per §19.85(2), Wis. Stat., to address any business that may be the result of discussions conducted in Closed Session

IX. Receipt of Financial Statements and Approve Vouchers and Journal Entries

1. April 1, 2019 through May 3, 2019 Vouchers
2. Financial Statements
3. Vacancy Report
4. Outstanding Loan Report

X. Executive Director's Report

1. Update on resident meetings Cannon

XI. Committee Reports – Action by the CDA Board may be taken on any and all of the Committee Report items:

1. **BEDC** Wastlund
2. **Executive Committee** Wastlund
 - Review of Resident Storage Policy
 - Review of Common Storage Area Policy
 - Review of Laundry Equipment and Room Use Policy
 - Review of Rent Collection Policy
3. **Finance Committee** Wastlund
4. **Loan Review Committee** Fordham
 - Proposal Review for CDBG RLF Housing Program

XII. Old Business

1. Update on CDA Projects
 - a) Web site RFP
 - b) Use of solar energy at CDA owned facilities
2. Update on CLOSE program
3. Consideration and discussion of CDA Strategic Plan

XIII. New Business

1. Consideration and discussion of Resident Storage Policy
2. Consideration and discussion of Common Storage Area Policy
3. Consideration and discussion of Laundry Equipment and Room Use Policy
4. Consideration and discussion of Rent Collection Policy
5. Consideration and discussion of awarding a contract for administration of CDBG-RLF Home Loans

XIV. Board Member Comments

No formal CDA action will be taken during this meeting on any topic brought up in board member comment that is not on this agenda. Issues raised by the board may become a part of a future agenda. Items brought up in board member comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

XV. Public Comment

No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

XVI. Adjournment

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd. or phone ((608) 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

Agenda Posted by: staff on 5-3-2019

Agenda Prepared by Patrick Cannon on 5-1-2019